



SPECIAL AWARD DONOR
INFORMATION SHEET

Special Award judging will be at Fair Park **Saturday 9 am - 1 pm, Feb 23, 2019**

Awards: The number, name, and criteria of your awards are up to you. Typical prizes are cash, scholarships, plaques, scientific equipment, etc. As soon as possible, confirm your award details with us. The actual prizes and payments can be sent to SMU later.

Benefits: Your organization and awards will be promoted at the fair, on our website, in local news media, and at our awards banquet. After the fair, we will provide you with contact details of your award winners should you wish to follow up with them.

Judges: As soon as they are known, please send us the names/emails of your Special Award judges via the registration link on the judge page at drsef.org. We will email final information for judges about 1 week before the fair. Judges will be provided with buffet breakfast (from 7:30 am), lunch, and a small memento of the Fair.

Banquet Fees: There is a fee of **\$40** for each project (individual or team) awarded, as a contribution to the cost of the student awardee(s) and their teacher attending the Awards Banquet at SMU. If you wish to make an award without the winner attending the awards banquet, please designate it as **Honorable Mention**. Unfortunately, we are at room capacity so do not have space to accommodate Special Award donors at the banquet.

All prizes, payments, and judge details are due by February 16, 2019.

LOGISTICS FOR DONATIONS:

1. The Dallas Regional Science & Engineering Fair is an educational tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. Donors may deduct contributions as provided under Section 170 of the code. Tax ID: 75-6035917
2. If your prize has a certificate or plaque that you wish to have personalized (name only), we will do this.
3. **You may mail all your prize and banquet money, payable to DRSEF on one check, to the address below.** All awards will be announced individually and presented at the Awards Banquet held at Southern Methodist University in March.

**DRSEF Special Awards
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